

## Diocese of Bath & Wells Education Department – Academy Protocol 2022

The School/SAT engages with the Diocese and undertakes a process of full due diligence including training with the School Organisation Team. The FGB makes a minuted decision to academise.

School completes the diocesan application for conditional consent to be an academy

**Q1. Is the proposal a good educational and geographical fit?**

Yes

No

**Q2. Is the foundation ratio at least equal to the Instrument of Government?**

Yes

No

Chair of School Organisation Working Group (SOWG) reports back to the school in writing

No

No

Education Department issue 'Conditional Consent letter' which the school sign and return

Yes

SOWG decides if proposed MAT is acceptable

No

School applies for Academy Order

Yes

DBE decide if proposed MAT is acceptable

No

NB At least 8 weeks of due diligence takes place

Application goes to Headteacher Board for discussion

No

**Approved**

Other options discussed

No

The Education Department and solicitor work with the school to ensure conditions are met. Are the conditions met?

No

**Further information required**

The Diocese will discuss the reasons approval has not been granted and work with the school and all interested parties to support them with their next steps

Yes

No

CSA signed and released

CSA withheld until conditions met

Yes

School becomes part of a MAT

Annual Meetings - held with DDE with the MAT

Updated 4 July 2022