Using the ‘thank you’ templates

1. **Access the templates**

[Download the template to use in your Canva account.](https://www.canva.com/design/DAGsyNpO7DA/kVXSeMdxszIYgMCVOx6iBQ/view?utm_content=DAGsyNpO7DA&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink&mode=preview)

1. **Select a template style**

There are three different poster templates available. We have created an example for each of those styles to inspire you, thanks to sample data provided by one of our churches, (although the photographs are drawn from a range of places from around the diocese).

Landscape (1)

* Includes a space for you to add your own quote. This could be from your vicar, a member of your community or a visitor who has enjoyed or taken part in a service or event at your church. Chose a quote that reflects real impact and helps bring the numbers to life.

Landscape (2)

* Includes a small space for you to add your own short message about the impact the financial support has helped with in the past year. This could be helping towards the cost of roof repairs, changes to the heating system, or replacing broken windows

Portrait

* A different orientation, just in case that is more suitable for your use. It doesn’t contain the extra space to add a quote or short statement.
1. **Adapt the templates to share your story**
* Add your church’s name
* Anywhere it says “[insert church name]”, add in the name of your church.
* Include real numbers from your church for the past year for activities that reflect the life of your church.
* Add your own photos that reflect the life and joy of your church community — services, gatherings, events, anything that tells your story.
* Replace the QR code and web link with your church’s donation page, so people know how they can continue to support.
* Use the space provided to include your logo or a lovely picture of your church congregation or building.
* Once you’ve finished, download it as a PDF or image to print a poster for your church notice boards. You may want to include it in your church newsletter, as a handout or share on social media.
1. **Share your thank you message**

You can print them out and put them on your noticeboards, inside and outside you church, make available to take away from your church and include in your parish magazines.